Research Coordinator

Organization:
The Foundation for Innovative New Diagnostics (FIND) is an international non-profit organization based in Geneva, Switzerland. The organization is dedicated to activities that result in: 1) new diagnostic tools; 2) expanded access to these tools; and 3) strengthened diagnostic testing capacity for poverty-related diseases in low- and middle-income countries. FIND India is a subsidiary of FIND, Geneva.

FIND is established in India as an independent non-profit Foundation created under Section 8 (Indian) Companies Act, 2013 with its offices in New Delhi. FIND India is the key implementing partner of Central TB Division, Ministry of Health & Family Welfare, Govt of India for strengthening and expanding TB laboratory diagnostic capacity within the Revised National TB Control Program (RNTCP) supported by the Global Fund.

Additionally, FIND India is also implementing a Global Fund supported project, entitled Joint Effort for Elimination of Tuberculosis (JEET) with an aim to partner with the private sector in various States of India to establish linkages to increase notifications, microbiological confirmation of TB patients and facilitate early treatment initiation and adherence support systems for improved treatment completion rates with mechanisms to reduce catastrophic costs to TB patients. JEET activities take a multi-pronged approach to engage with private sector, as part of the National Strategic Plan motto – “go where the patients go”. The project proposes to work closely with the patient at all the touchpoints, including chemists, pharmacies, clinics, providers, hospitals, laboratories, and RNTCP.

For more information about the organization, please visit http://www.finddx.org/

Location: New Delhi

FIND is looking for an experienced scientific content writer cum operational research consultant to support the publication of manuscripts, documenting the manuscripts of Operational Research studies under the widely acclaimed JEET Project. This will be a short-term consultancy against deliverable of publication of the manuscripts. The expected deliverable is high-quality draft manuscripts, ready to be submitted to international journals of repute for publication within the stipulated time period.

Your Responsibilities:
- The selected candidate will be responsible for preparing high-quality manuscript(s) detailing the operational research topics including relevant data analysis.
- She/he will be responsible for, in consultation with the Project Team for creating the write up for the manuscripts which would also include reviewing the raw data provided, analyzing the data sets, preparation of relevant tables, graphs, charts etc.
- Supervise & monitor the operational research studies to be conducted under The Global Fund grant as first or co–author
- Drive day to day field activities in close coordination with NPMU + SPMU & field project staff/ research investigators
- Conduct periodic data analysis & quality checks to give feedbacks for improving data collection quality / other relevant tasks
- Conduct periodic & need based field travels to support SPMU, field staff & research investigators for monitoring and evaluation
• Prepare periodic progress report for senior management and give insights on status of conduct of studies & suggest next steps
• Assist authors in preparation / revision of research protocols, manuscripts & ethics approvals, etc.
• Assist principal investigators / external experts in drafting manuscripts and ensure publication of manuscript in prominent scientific journals
• To assist Principal Investigators/ external experts in preparation & publication of scientific documents like research abstracts, presentations in conferences etc.

Skills and experience required:

• **Essential qualifications:**
  i) Advanced degree in public health (PhD/MD-PSM/MPH) with medical degree in any discipline approved by the Government of India
  ii) Authoring (and/or co-authoring) experience; at least three or more health-related publications in peer-reviewed scientific journals of international repute

• **Desirable qualifications:**
  i) Sound knowledge of data analysis and competency in at least one data analytical software.
  ii) Preference would be given to candidates who have experience of working in public health related projects particularly tuberculosis.
  iii) Fluent writing skills (to be based on review of publications authored by the candidate).
  iv) Should have good oral communications skills
  v) Should be proficient in basic computer applications like Word, Excel and PowerPoint.

**Nature of appointment:**
The selected candidate shall be initially offered a consultancy contract until **March 2021**. The position will be prolonged subject to satisfactory performance, project extension and fund availability.

**Compensation offered:**
The gross remuneration budgeted for the position shall be commensurate with the qualifications, experience and salary history, of the selected candidate.

**Deadline to send your application:**
Please mail a motivation letter, a detailed resume and three references to HR-IN@finddx.org by **30 April 2020**

*But don’t wait until the deadline! We will start screening right away and if we find the right person, we will stop searching.*

Please note that only applicants meeting the profile requirements will be personally contacted. Applications sent by recruitment agencies will not be considered.