**Monitoring and Evaluation Lead, New Delhi**

**Organization:**
The Foundation for Innovative New Diagnostics (FIND) is established in India as an independent non-profit created under Section 8 (Indian) Companies Act, 2013 with its office in New Delhi. FIND India is the key implementing partner of Central TB Division, Ministry of Health & Family Welfare, Government of India, for strengthening and expanding TB laboratory diagnostic capacity within the Revised National TB Control Program (RNTCP) supported by the Global Fund. FIND India is a subsidiary of FIND, an international non-profit organization based in Geneva, Switzerland. The organization is dedicated to activities that result in: 1) new diagnostic tools; 2) expanded access to these tools; and 3) strengthened diagnostic testing capacity for poverty-related diseases in low- and middle-income countries.

**Your mission/Overall objective:**
Through the ongoing and earlier Global Fund grants, FIND has supported establishment of 61 laboratories for the RNTCP. However more labs need to be set-up to achieve the Country’s National Strategic Plan, specifically its TB diagnostic capacity goals. In addition, FIND has also ensured sustenance of service delivery in the abovementioned C-DST labs through management of supplies of laboratory reagents, consumables, maintenance of equipment through comprehensive annual maintenance contracts and third-party accreditation of NTP labs. Additionally, FIND has been supporting the RNTCP in its Endeavour to modernize its diagnostic network through the introduction of genome sequencing technologies, development of a Lab Information Management System (LIMS) and other such activities.

Currently, FIND India is implementing a Global Fund-supported project to further its support of the RNTCP lab network through continued sustenance of service delivery to the existing and newly developed C-DST laboratories through provision of lab consumables, reagents, maintenance support for lab equipment, training. FIND India is also going to expand the diagnostic capacity for Drug Resistant-TB through development of 20 new C-DST labs, operationalisation of genome sequencing equipment and scaling up of the LIMS to all C-DST labs under the NTP network (including the new labs).

Additionally, FIND India is also implementing activities under ‘Joint Effort for Elimination of Tuberculosis’ (JEET), with an aim to partner with the private sector in various States of India to increase notifications, microbiological confirmation of TB patients, and facilitate early treatment initiation and adherence support systems for improved treatment completion rates with mechanisms to reduce the high costs to TB patients. JEET activities take a multi-pronged approach to engage with the private sector, following the National Strategic Plan mantra to “go where the patients go”. The project therefore proposes to work closely with the patient at all the touchpoints. These include chemists, pharmacies, clinics, providers, hospitals, laboratories, and Revised National TB Control Programme (RNTCP). To assist with the delivery of this project FIND is seeking an experienced manager with a health-care background. While this is not a commercially oriented project, FIND would consider a candidate with experience in monitoring & evaluation in health/development projects or equivalent.

This position is responsible for the overall monitoring and evaluation of the project performance which include assessments, evaluations, implementation science, research, data analytics and
data use activities conducted at FIND India. Works with technical team and other partners to develop and institutionalize standards, guidelines, processes, procedures, and protocols for conducting M&E activities. Lead team and leverage expertise to develop and implement FIND’s data collection and evaluation strategies, work plans, and communication plans focused on lessons learned. Develops tools for data collection and tools for communicating results and impact.

**Location:** New Delhi

**Your responsibilities:**
1. Create and manage all M&E initiatives for project(s), including monitoring data quality and tracking the progress of activities
2. Provide technical leadership in the design of monitoring and evaluation (M&E) tools and carrying out operations research
3. Manage M&E system and process development, creating a framework and procedures for monitoring and evaluation of project activities in line with both project requirement and established FIND M&E systems and structures
4. Define and implement key project performance indicators (KPI) as well as their monitoring throughout the duration of the projects. Designing of KPI reporting framework and knowledge management
5. Plan and oversee the execution of periodic assessments
6. Develop process, output, and outcome indicators for project evaluation in consultation with relevant stakeholders
7. Lead the collection, compilation, and analysis of program data to publish periodic reports.
8. Identify, manage partner organizations and/or contractors to conduct data collection and analysis where needed; coordinate all data collection activities across relevant states and districts
9. Produce regular monitoring and evaluation reports for FIND
10. Synthesize, communicate important findings and other conclusions through technical working groups, meetings in a way that these serve as helpful input for the Ministry of Health and Family Welfare.
11. Develop, oversee implementation methods for analysis to assess performance and impact that are in line with the project requirements well as FIND overall impact framework.
12. Review M&E data regularly with program staff at the State and National level to ensure that the Program is accomplishing its objectives and flag necessary corrective actions if required
13. Establish robust recording and reporting systems from the field to the National level while ensuring adherence to pre-decided timelines
14. Review and analyse the reports for identify the root causes of potential bottlenecks in project implementation and enhance quality of reporting.
15. Capacity building of the implementing agency and field-based teams in M&E requirements and data management
16. Any other project-related activities

**Experience and qualifications:**
- MBA/MPH/MSW/Master’s in rural development/social development or related fields from reputed Institutions
- Must have 8+ years’ experience in the relevant field- MIS, M&E (needs to have in-depth understanding of health systems in India)
Must have previous experience of leading M & E activity at a National/State level
Deep understanding of M & E frameworks and methodologies
Should have conceptual understanding of Problem tree, Theory of change and Log-frame
Good command over English language and computer application, especially Excel
Proficiency in data management tools like SPSS, R etc.
Proven skills in data analysis and reporting are a must for this position
Willing to travel approximately 25% of the time

Compensation offered:
The gross remuneration budgeted for the position shall be commensurate with the qualifications, experience, and salary history, of the selected candidate.

Deadline to send your application: March 10, 2021

Please mail a motivation letter, a detailed resume and three references to HR-IN@finddx.org.

(But don’t wait until the deadline! We will start screening right away and if we find the right person, we will stop searching.)

Please note that only applicants meeting the profile requirements will be personally contacted. Applications sent by recruitment agencies will not be considered.