National Operations Manager

Organization:
FIND India, with its office in New Delhi is an independent non-profit organization created under Section 8 of the Indian Companies Act, 2013. The organization is dedicated to activities focused on introducing and expanding quality assured, rapid, accurate and accessible diagnostic solutions for several infectious and non-communicable diseases. FIND India has undertaken several projects focused on TB, viral hepatitis C, COVID-19, and Antimicrobial Resistance (AMR).

For more information, please visit https://www.finddx.org/india/

Overall Project Objective:
FIND India is implementing a Global Fund-supported project titled Joint Effort for Elimination of Tuberculosis (JEET), with an aim to partner with the private sector in various States of India to increase notifications, microbiological confirmation of TB patients, and facilitate early treatment initiation and adherence support systems for improved treatment completion rates with mechanisms to reduce the high costs to TB patients. JEET activities take a multi-pronged approach to engage with the private sector, following the National Strategic Plan mantra to “go where the patients go”. The project therefore proposes to work closely with the patient at all the touchpoints. These include chemists, pharmacies, clinics, providers, hospitals, laboratories, and Revised National TB Control Programme (RNTCP).

Location: New Delhi

Key Job responsibilities:
As part of the Global Fund grant (2021-24), REACH will implement Unite to ACT (Amplifying Community Action for TB elimination) as a sub-recipient to the Foundation for Innovative New Diagnostics India (FIND India). National Operations Manager (Unite to ACT) will be primarily responsible for the coordination, supervision and monitoring of this project. Specific responsibilities will include to:

- Oversee the implementation of all planned activities of the project being implemented by REACH and ensure their execution in an efficient and timely manner in line with the performance framework.
- Provide technical and supervisory support for implementation of project activities
- Liaise with CTD, state governments and support the SR in spearheading public health engagement strategies in line with project outlines
- Track the outputs of Unite to Act project states in coordination with the project monitoring and evaluation (M&E) team, SR teams and take corrective action, if necessary.
- Ensure high visibility of the project and the organization through advocacy and networking and regular dissemination of information about the project activities
- Be responsible for overseeing capacity-building of the team as required for the project.
- Ensure timely submission of all required reports (programmatic and financial) to the PR.
- Ensure programmatic and financial compliance, in accordance with the approved work plan and budget.
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• Conduct regular field visits to key districts and states to monitor project processes and results and provide feedback to Project Lead.
• Be responsible for oversight of any sub-sub-awards issued as part of the project.
• Any other programmatic and financial duties that may emerge in the course of project implementation

Experience and Desired qualifications:
• Qualifications: Post-graduate degree in Science (Biology/Microbiology preferred)/Master of Public Health from a reputed institute
• Over 5 years’ experience in project management within the health care industry particularly community level interventions
• Prior experience in managing field teams is required; candidates must have managed a team of at least 5 or more personnel
• Strong understanding of interfacing with institutional & government bodies /NGOs/ diverse stakeholders recommended
• An outstanding track record of performance and achievement of targets, with excellent planning and execution skills
• Willing to travel if required and at short notice (25-30% of total committed time)
• Good command of English (both spoken and written)
• Familiar with computer software applications, especially Microsoft Excel

Nature of Appointment: The selected candidate shall be offered fixed term employment contract till 31st March 2024.

Compensation: FIND India offers a competitive salary and shall be commensurate with the skill and experience of the selected candidate.

Deadline to send your application: 30 June 2021

Please mail a motivation letter, a detailed resume and three references to HR-IN@finddx.org

Due to high applicant volume, you may not receive a response from FIND India. Only short-listed candidates will be contacted. (But don’t wait until the deadline! We will start screening right away and if we find the right person, we will stop searching)