Data Analyst-JEET

Organization:
FIND, the global alliance for diagnostics, seeks to ensure equitable access to reliable diagnosis around the world. We connect countries and communities, funders, decision makers, healthcare providers and developers to spur diagnostic innovation and make testing an integral part of sustainable, resilient health systems. We are working to save 1 million lives through accessible, quality diagnosis, and save US$1 billion in healthcare costs to patients and health systems. We are co-convener of the Access to COVID-19 Tools (ACT) Accelerator diagnostics pillar, and a World Health Organization Collaborating Centre for Laboratory Strengthening and Diagnostic Technology Evaluation.

FIND India, with its office in New Delhi, is an independent non-profit organization created under Section 8 of the Indian Companies Act, 2013. The organization is dedicated to activities focused on introducing and expanding quality assured, rapid, accurate and accessible diagnostic solutions for several infectious and non-communicable diseases. FIND India has undertaken several projects focused on TB, viral hepatitis C, COVID-19, and Antimicrobial Resistance (AMR).

For more information, please visit https://www.finddx.org/india/

Overall Project Objective:
FIND India is implementing a Global Fund-supported project titled Joint Effort for Elimination of Tuberculosis (JEET), with an aim to partner with the private sector in various States of India to increase notifications, microbiological confirmation of TB patients, and facilitate early treatment initiation and adherence support systems for improved treatment completion rates with mechanisms to reduce the high costs to TB patients. JEET activities take a multi-pronged approach to engage with the private sector, following the National Strategic Plan mantra to “go where the patients go”. The project therefore proposes to work closely with the patient at all the touchpoints. These include chemists, pharmacies, clinics, providers, hospitals, laboratories, and Revised National TB Control Programme (RNTCP).

Location: Vishakhapatnam, Andhra Pradesh

Key Job responsibilities:
- Get trained on protocols of various FIND India projects, related to data management.
- Monitor and support maintenance of project MIS at the state level. Provide analytical support to the state and national project team
- Collect, compile, and analyse state level data as per the project mandate. Ensure accuracy and completeness of data fields in all databases
- Maintain appropriate database and ensure accuracy and completeness in all recording and reporting related to HR, procurement, logistics and finances
- Present analytical findings to internal and external partners in a professional manner. Prepare project related reports, presentations etc. for the State Program Management Unit (SPMU) and other stakeholders
- Ensure timely transmission of results to the concerned service providers, partners, State officials and State Ops manager; ensure Nikshay entries are completed on time.
- Maintenance and upkeep of all computers and their accessories including installation and regular update of antivirus, operating system software etc.
- Any other job assigned by project lead as per project need
Experience and desired qualifications:
1. Bachelor’s degree in science, computer science, information management or related field
2. Minimum of 2-3 years relevant work experience in management consulting, pharmaceutical or other industries requiring a high level of quantitative /analytical skills
3. Advanced problem solving, analytical, and quantitative skills, including significant experience working in Excel (modelling)
4. Ability to handle multiple tasks simultaneously, set priorities, and work independently and flexibly with a strong commitment to excellence
5. Entrepreneurial mindset and demonstrated ability to perform consistently at a high leveling unstructured, high-pressure situation
6. Exceptional written and verbal communication skills in English

Skills and competencies: Data entry, analysis & management

Nature of appointment: The selected candidate shall be initially offered a fixed term employment contract until 31 March 2022. The position will be prolonged subject to satisfactory performance, project extension and fund availability.

Compensation: FIND India offers a competitive salary and shall be commensurate with the skill and experience of the selected candidate.

Deadline to send your application: 21 December 2021

Please mail a motivation letter, a detailed resume and three references to HR-IN@finddx.org

Kindly provide the below required information as well:
1. Current CTC:
2. Expected CTC:
3. Notice period required with the current organization:

Due to high applicant volume, you may not receive a response from FIND India. Only short-listed candidates will be contacted. (But don’t wait until the deadline! We will start screening right away and if we find the right person, we will stop searching)