**Training Coordinator**

**Organization:**
Foundation for Innovative New Diagnostics (FIND) is established in India as an independent non-profit organization created under Section 8 (Indian) Companies Act, 2013 with its office in New Delhi. FIND India is the key implementing partner of Central Tuberculosis (TB) Division, Ministry of Health & Family Welfare, Government of India, for strengthening and expanding TB laboratory diagnostic capacity within the Revised National TB Control Program (RNTCP) supported by the Global Fund. FIND India is a subsidiary of FIND, an international non-profit organization based in Geneva, Switzerland. The organization is dedicated to activities that result in; 1) new diagnostic tools; 2) expanded access to these tools, and 3) strengthened diagnostic testing capacity for poverty-related diseases in low- and middle-income countries.

*For more information, please visit [www.finddx.org](http://www.finddx.org)*

**Project Background**
Airborne diseases including TB, in health care settings represent a major public health challenge. In 2010, National Airborne Infection Control (AIC) guidelines were adopted in India. These guidelines included specific policies for TB prevention and control in health care settings. However, the present uptake and implementation of these guidelines remains sub-optimal under the NTEP and NACP. The AIC guidelines assume greater importance with the recent Covid-19 pandemic. With the objective to improve outbreak preparedness, and control TB and other airborne infections at healthcare settings, the proposed activities are designed to ensure adoption of AIC practices at all nodal DR-TB facilities.

Further, with the adoption of the “Test and Treat” policy by NACP the life expectancy of PLHIV has improved, which makes management and prevention of co-infections critical for the success of the HIV program. With ART centers being overburdened and overcrowded in India, AIC becomes a core area of public health intervention to prevent the transmission of TB and other airborne infections at these facilities.

**Objective and Primary Outcome:**
The main objective of the program is to improve outbreak preparedness of the healthcare facilities and controlling air-borne infections such as TB and COVID in healthcare settings, the proposed activities under the project will ensure the adoption of AIC practices at identified nodal DR-TB facilities and associated ART centers. The project intends to lead to the following outcomes:

- Reduced events of airborne disease outbreaks at healthcare facilities
- Safe healthcare facilities that protect healthcare workers and patients against airborne infections.
- Reduced rates of HAI (Healthcare-associated infections) especially TB and COVID.
- Improving access to TB services supporting mitigation of COVID-19 under NTEP.
- Improved reporting of IC indicators leading to early identification of outbreaks at healthcare facilities.

**Location:** New Delhi

**Job description**
In this rôle, the Training Coordinator will be responsible for the following activities:

- Review existing content for online and onsite/assisted training including technical modules, trainer scripts, SOP to customize and update the content as required
• Create (along with the Team Lead) a training calendar and ensure adherence of trainings as per schedule with modifications/course-corrections as required, in discussion with donor and states
• Create new content and modules for trainings as required, in collaboration with the project team
• Coordinate (along with the Regional Coordinators) with identified sites – Nodal DRTB centers and ART centers (as applicable) and identify participants for trainings and capacity building
• Communicate and coordinate with site and project team to organize and coordinate regional trainings, workshops and dissemination meetings
• Coordinate with the Regional Coordinators to organize on-site/assisted trainings in coordination with the experts/resource persons, identified labs and other stakeholders
• Ensure that the project capacity building activities are conducted as per the workplan
• Compilation and analysis of data related to various trainings and support the preparation of the periodic reports
• Ensure that the activities are conducted
• Any other task assigned time to time

Required experience and qualifications:

• Ph.D. in Microbiology/Health systems/Public health/related subjects, with minimum 3 years of experience in public health programs (NTEP/NACP).
  OR
• M Sc. with specialization in Life sciences with minimum 5 years of experience of leading training under public health programs (NTEP/NACP)
• Diploma/Certificate course in public health, health systems, or related subjects will be preferred.
• Prior experience of creating content and leading training for lab personnel is strongly preferred
• Well familiar with TB/HIV public health programs in India
• Good coordination skills
• Good oral and written communication skills
• Strong team orientation
• Ability to work independently, with minimum handholding and supervision
• Computer knowledge (Microsoft Office – Excel and Word)
• Energetic, resilient, and passionate
• Professional, mature, and confident.
• Willingness to travel if required and at short notice

Skills and Competencies:

• Strong interpersonal, negotiation, and influencing skills
• Proven analytical, problem-solving, and organizational skills
• Strong planning skills with the ability to handle multiple projects through to completion and manage competing priorities

Nature of Appointment:
The selected candidate shall be initially offered a fixed term contract till 31 March 2024

Compensation offered:
The gross remuneration budgeted for the position shall be commensurate with the qualifications, experience, and salary history, of the selected candidate.

Deadline to send your application:
Posted: 04 April 2022

Please mail a motivation letter, a detailed resume, and three references to HR-IN@finddx.org and by 20 April 2022

But don’t wait until the deadline! We will start screening right away and if we find the right person, we will stop searching.

Please note that only shortlisted candidates will be contacted.